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African Wildlife Foundation
Unit D, Delken Complex
Mt Pleasant Business Park
Harare
Zimbabwe.

Invitation Letter

Dear Sir/Madam,

SUBJECT: REQUEST FOR QUOTATIONS (RFQ) FOR LABOUR TO SUPPLY AND EQUIP A SOLAR PIPED WATER SYSTEM TO PUMP WATER FROM ZAMBEZI RIVER FOR A DISTANCE OF 150M IN THE MANA POOLS AREA- ZIMBABWE.

RFP REFERENCE No: AWFZimbo1/2024

The African Wildlife Foundation (AWF) is an international conservation organisation working in large landscapes across the African continent. The organisation works to ensure wildlife and wildlands thrive in modern Africa through a multi-faceted approach of conservation strategies for wildlife, wildlands and people.

As part of the Cross Regional Wildlife Conservation in Eastern and Southern Africa and the Indian Ocean (CRCW) being implemented by the Convention on International Trade in Endangered Species of wild flora and fauna (CITES) Secretariat with financing provided by the European Union, the CITES Secretariat agrees to co-operate with AWF in the achievement of the CRCW's first objective: Capacity and collaboration for combating wildlife crime impacting CITES-listed species in key transboundary conservation landscapes strengthened to support the implementation of relevant provisions of Resolutions and Decisions from the CITES Meeting of the Conference of Parties.

AWF is pleased to invite prospective offerors to submit quotations for equipping a solar piped water scheme in accordance with the Schedule of Requirements as set out in this RFQ for:
The RFP consists of the following:



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Item	Description	Quantity
1.	Solar Pump and accessories	
	a) Minimum DAB 4 kw AC Pump motor and wet end	1pc
	b) Minimum 5.5kw RSI Drive	1pc
	c) Minimum 540kw solar panels	16pcs
	d) Minimum Midnite surge protector	1pc
	e) Lightning arrestor	1pc
	f) Fuse and fuse holder	1pc
	g) DC breaker	1pc
	h) Solar cable red and black	60m
	i) Minimum 4mm 4 core Armoured cable	170m
2.	Pump Security	
	a) Security cage and accessories to secure the pump	1pc
	b) Sand filter	1pc
3.	Storage	
	a) Supply and Delivery of plastic overhead storage water tank of at least 10,000L	4pcs
	b) Construction of at least 9-meter-tall steel structure tank stand with double deck.	2pcs
	c) Panel frame above tanks	1pc
4.	Plumbing materials and accessories	



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	a) Minimum 50mm GI Pipes	54pcs
	b) Socket union	12pcs
	c) Non-return valve	4pcs
	d) Barrel nipple	18pcs
	e) GI Elbow	6pcs
	f) GI Tee	5pcs
	g) Ball cork	1pc
	h) Joining kit	1pc
	i) Safety rope	10m
	j) Insulation tape	2pcs
	k) Coupling	1pc
	l) DH Box	1pc
	m) Cement	45bags
	n) Borehole sundries	sum

- This Invitation Letter
- Section I: RFP Particulars
- Section II: Instructions to Offerors
- Section III: Evaluation Criteria
- Section III: Schedule of Requirements
- Section IV: Returnable Bidding Forms



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If you are interested in submitting a bid in response to this RFQ, please prepare your bid in accordance with the requirements and procedure as set out in this RFQ and submit it to AWF by the deadline for bid submission set out in Section I: RFQ Particulars.

Please refer to Section I: RFQ Particulars for additional information.

We look forward to receiving your bid.

A handwritten signature in black ink, appearing to read "Olivia Mufute".

Name: Olivia Mufute

Title: Country Director, Zimbabwe

Date: 23/02/2024



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Section I: RFP Tender Particulars

The following specific data shall complement, supplement or amend the provisions in Section II: Instruction to Bidders. In case there is a conflict, the provisions herein shall prevail over those in Section II: Instructions to Bidders.

Instructions to Bidders Article	Particulars
Scope of Bid (Article 1)	i. Supply and equip a solar powered Water system to pump water for a distance of approximately 150m from the Zambezi River in the Mana Pools area.
Contact person for correspondence, notifications and requests for clarifications (Article 1)	All correspondence, notifications and requests for clarifications in relation to this RFP shall be sent to: AMuzulu@awf.org with a copy to procurement@awf.org , SMuchatibaya@awf.org
Offeror Eligibility (Article 4)	No nationalities are excluded from submitting a proposal
Clarifications (Article 7) and Amendments (Article 3)	Requests for clarification from bidders will not be accepted any later than 4March 2024
Clarification or Pre-bid Meeting (Article 8)	A clarification meeting shall not be held
Site Inspection (Article 9)	A site inspection shall not be held
Exclusivity Statement (Article 11)	Offerors shall submit Exclusivity and Availability Statements for all the proposed key experts in the form set out in Form L: Exclusivity and Availability Statement Form.
Bid validity period (Article 13)	Shall remain valid for acceptance by AWF for 90 Days from the Deadline for Bid Submission.
Partial proposals (Article 14)	Partial bids shall not be allowed. Bidders must quote prices for the total goods and/or services for the total requirement requested under Section IV: Schedule of Requirements. Evaluation will be done for the total requirement.



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Alternative proposals (Article 15)	Alternative proposals are not acceptable.
Bid Currency(ies) (Article 17)	Shall be quoted in USD
Duties and Taxes (Article 18)	All bids shall be submitted gross of any direct taxes.
Proposal Security (Article 19)	Bid security is not required.
Language of Proposals (Article 21)	All bids, information, documents and correspondence exchanged between AWF and the bidders in relation to this bid process shall be in English.
Deadline for Proposal Submission (Article 21)	All bids must be submitted by 8 March 2024.
Proposal Submission (Article 23)	<p>Proposals must be submitted as follows:</p> <p>Electronic submission. The Technical Bid and Financial Bid should be submitted as attachments in separate emails. Proposals should be sent to Amuzulu@awf.org copying procurement@awf.org and SMuchatibaya@awf.org</p> <p>The name of the offeror, the tender reference number and the type of proposal (technical or financial) should be included in the email title).</p> <p>Do not submit Bid documents to any other email address. Sending the Bid to any other email address, including as a carbon copy (cc), will violate confidentiality and result in the invalidation of the proposal.</p>
Opening of Proposals (Article 25)	Public bid opening will not be held.
Signing of contract (Article 34)	AWF plans to award the contract by 12 March 2024.
Performance Security (Article 35)	Performance Security is not required
Payment terms (Article 36)	Within 30 days after receipt of the goods/services and on submission of payment documentation.
Advanced Payment (Article 36)	Advanced payment is not allowed