# Section IV: Evaluation

# Preliminary Examination

Bids will be examined to determine whether they are complete and submitted in accordance with RFQ requirements as per below criteria on a Yes/No basis:

# The offer is accompanied by the required documentation, including the bid submission form, with signatures in the key portion of the bid form when this is clearly specified in the tender;

# The offer is accompanied by the required securities, when applicable;

# The offer covers the requirement in full or in part, specifically for partial bids;

# The offer includes evidence of acceptance of other important conditions specified in the solicitation documents (e.g., performance security);

# Qualification Criteria

Eligibility and Qualification will be evaluated on a Pass/Fail basis. If the Bid is submitted as a Joint Venture/Consortium/Association, each member should meet the minimum criteria, unless otherwise specified.

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| Subject | Criteria | Document Submission requirement |
| ELIGIBILITY |  |  |
| Legal Status | Vendor is a legally registered entity. | Form C: Bid Submission Form |
| Eligibility | Vendor is not suspended, nor debarred, nor otherwise identified as ineligible by any UN Organization or the World Bank Group or any other international Organization in accordance with RFQ clause 3. | Form C: Bid Submission Form |
| Conflict of Interest | No conflicts of interest in accordance with RFQ clause 4. | Form C: Bid Submission Form |
| Bankruptcy | Has not declared bankruptcy, is not involved in bankruptcy or receivership proceedings, and there is no judgment or pending legal action against the vendor that could impair its operations in the foreseeable future. | Form C: Bid Submission Form |
| QUALIFICATION |  |  |
| History of Non-Performing Contracts[[1]](#footnote-1) | Non-performance of a contract did not occur as a result of contractor default for the last 3 years. | Form D: Qualification Form |
| Litigation History | No consistent history of court/arbitral award decisions against the Bidder for the last 3 years. | Form D: Qualification Form |
| Previous Experience | Minimum 3 years of relevant experience. | Form D: Qualification Form |
| Minimum 5 contracts of similar value, nature and complexity implemented over the last 3 years, proving relevant international experience.  Each purchase order / contract shall clearly indicate the type and quantities of items and technical specifications, contract amount, date, and customer´s current contact details for references to be sought.  (For JV/Consortium/Association, all Parties cumulatively should meet requirement). | Form D: Qualification Form |
| Financial Standing | Minimum average annual turnover of USD 50,000 for the last 3 years.  (For JV/Consortium/Association, all Parties cumulatively should meet requirement). | Form D: Qualification Form |
| Bidder must demonstrate the current soundness of its financial standing and indicate its prospective long-term profitability.  (For JV/Consortium/Association, all Parties cumulatively should meet requirement). | Form D: Qualification Form |

# Technical Evaluation

The technical bids shall be evaluated on a pass/fail basis for compliance or non-compliance with the technical specifications identified in the bid document Section III. Form E: Technical Bid Form should be submitted to fulfil this requirement.

# Financial Evaluation

Detailed analysis of the price schedule based on requirements listed in Section III and quoted for by the bidders in Form F. Price comparison shall include spare parts, consumption, installation, commissioning, training, special packaging, etc., where applicable). Form F: Price Schedule Form should be submitted to fulfil this requirement.

1. Non-performance shall include all contracts where (a) non-performance was not challenged by the contractor, including through referral to the dispute resolution mechanism under the respective contract, and (b) contracts that were so challenged but fully settled against the contractor. Non-performance shall not include contracts where Employers decision was overruled by the dispute resolution mechanism. Non-performance must be based on all information on fully settled disputes or litigation, i.e. dispute or litigation that has been resolved in accordance with the dispute resolution mechanism under the respective contract and where all appeal instances available to the Bidder have been exhausted. [↑](#footnote-ref-1)